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**From:** Mary Wiseman <marym@oit.umass.edu>  
**Sent:** Monday, February 13, 2012 12:02 PM  
**To:** Hanchett, James (DPH)  
**Subject:** Morrill N449

Hi Jim, sorry for the confusion in getting the services in place in Morrill Rm N449. It was my understanding that Facilities was doing the work to terminate these jacks. The request was sent to Burt Ewart in Facilities but the request could not be submitted without the approval of Facilities paying for it. That is why Marcin went over to Morrill I to verify what was done or not done.

Marcin will be sending an email request to Burt and will cc you in on it just to keep you in the loop. Once we have his approval to get this work done, I will create both work orders at the same time so everything will get done at once.

Hopefully it will be sooner than later and I will let you know once I hear anything.

Mary

Mary Wiseman  
Telecommunications  
Customer Service Rep.  
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